



Saunders House
 52-53 The Mall
 Ealing Broadway
 W5 3TA
 Tel: 020 8998 4086
 Fax: 020 7192 3372
 Email: vc@kerr-recruitment.co.uk

This is to certify that the temporary worker

NAME:

Has worked at:

Address:

Week Ending:

**TIMESHEETS MUST BE
 EMAILED/FAXED AND POSTED
 TO ARRIVE BY
 10AM ON MONDAY**

	Morning	Lunch Break	Afternoon	Total
<i>Example</i>	<i>9am - 1pm</i>	<i>1 hour</i>	<i>2pm - 5pm</i>	<i>7</i>
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

TOTAL HOURS

I certify that the hours have been satisfactorily worked and agree that payment will be made in respect of these according to your terms and conditions of business which I ('the client') have received and accepted.		SALARIES WILL ONLY BE PAID, WITHOUT EXCEPTION, ONCE HOURS OF WORK HAVE BEEN CONFIRMED
Client's Signature	Date	
Print Name	Dept	
Client's Comments		

In accordance with Regulation 21 of the EAA 1973 we confirm that all the temporary workers placed with the above client are willing to undertake the work provided, have provided Kerr Recruitment with the correct identification demonstrating eligibility to work, have the relevant skills and experience (if required) for an assignment and have confirmed their willingness to carry out an assignment for this client. For more information on Kerr Multilingual's new online timesheet facility, please visit www.kerr-recruitment.co.uk or contact our office on 020 8998 4086.